

# The Boatshed

R E S T A U R A N T & C A F E

Booking name/company:	
Contact person:	
Email:	
Phone number:	
Day & date of reservation:	
Time of reservation:	
Number of guests:	
Children:	
Occasion:	

<b>Menu selection (please tick):</b>	
2 course set menu \$75 per person (Main & Dessert)	
2 course set menu \$75 per person (Entree & Main)	
3 course set menu \$90 per person (Entrée, Main & Dessert)	
Private dining room hire fee - <b>\$150</b> (minimum 12 guests, maximum 14 guests) *please check availability prior to booking	
Breakfast set menu \$38 per person <b>(\$15 per person deposit required)</b>	

<b>For office use only:</b>				
Dietary requirements:				
Area booked:		Private dining room:		
Beverages:				
Extra information:				
Payments	<b>Deposit paid:</b>	<b>Date:</b>	<b>Amount:</b>	<b>Receipt sent</b>
	<b>Paid in full:</b>	<b>Date:</b>	<b>Amount:</b>	<b>Receipt sent</b>
	<b>Final invoice sent:</b>	<b>Final email sent</b>		<b>Date in dairy:</b>

Payment:

**A deposit of \$25 per person is required to secure your reservation.**

We accept payments by funds transfer, VISA, MasterCard or American Express

(\*please note there is a 3% surcharge for American Express)

Details for bank transfer

The Boatshed Restaurant

Commonwealth Bank

**BSB:** 066 000

**Account number:** 13362544

**Reference:** Name & date of booking

Card Payment

Credit card number:
Expiry date:
Card type:      VISA              Mastercard              AmEx (3% Surcharge)
Cardholder's name:
Cardholder's signature:
Deposit amount (number of guests x \$25)

Booking terms & conditions:

Final guest numbers and payment is due 5 days before the event and is based on the confirmed number of guests given at this time.

No refunds or credit can be given for a drop in numbers after this payment has been made. Any no shows on the day of the function will result in a forfeit of the payment made per person.

Please note that any cancellations must be made in writing and must be submitted no less than 14 days before the function date or the deposit will become non-refundable.

A La Carte bookings only:

Please note that the deposit secures your reservation for a la carte dining in the restaurant. Cancellations must be made no later than 48 hours prior to the booking date. Any cancellations after this time, or no shows on the day, will forfeit the deposit per person. The deposit amount will be deducted from your final bill on the day.

Covid policy:

If the function needs to be cancelled due to your guests contracting Covid or needing to self isolate, we will happily assist you to reschedule your event to an alternative date or offer a gift voucher for the value of the amount paid, valid for 1 year.

All cancellations and rescheduling of any functions due to any unforeseeable circumstances relating to Covid would be at the venue's discretion.

Please sign below to agree our booking confirmation, payment, covid & cancellation policy.

Name:

Signature:

Date:

Thank you for choosing The Boatshed Restaurant for your function